

## VPMIA Board of Directors Meeting Minutes

The first 2011/2012 VPMIA Board of Directors meeting was held in the Louisa County Office Building on June 3, 2011.

**Call to Order:** President Compton called the meeting to order at 10:08 am.

**Roll Call:** Bane Compton, Curtis Campbell, David Allen More, Dennis Martinelli, Dustin McLehaney, James Anjam, John Seay, Paul Rimel, Paula Eubank, Richard Grace, Richard Witt, Ron Bladen, Skip Harper, Wayne Kushner

A quorum was present per Article VIII, Section 2 of the Bylaws.

### Reports of Officers

**President Compton** congratulated new members of the Board & thanked them for their willingness to serve. He also expressed thanks to those who assisted with this year's ICC Chapter Report & gave a description of the report's content.

**Secretary's Report - Paul Rimel** distributed copies of Third General Membership Meeting/Part I (April 7, 2011) & Third General Membership Meeting/Part II; *Fourth BOD's* (April 8, 2011) draft meeting minutes. Motion made & seconded to approve; vote taken; minutes approved.

The Secretary also distributed copies of a draft resolution in honor of Rudolf Schroeck. Mr. Schroeck was President of VPMIA in 1981. Dennis Martinelli motioned to adopt the resolution & motion was seconded. President Compton called for a vote & resolution was adopted. Resolution signed by President & attested to by Vice President. Paul stated he would frame the resolution & send to Sonia Schroeck following the meeting.

### **Executive Secretary's Report - NTR**

**Treasurer's Report - Skip Harper** distributed copies of report (April 9, 2011 – June 3, 2011). Beginning balance \$28,402.76; Ending balance \$29,184.20. Skip described transaction fees associated with new online registration system. Small transaction fees (in cents) appearing on report relate to setting up PayPal account. Treasurer will automatically be notified each time someone registers for a class.

Dennis Martinelli asked if current Treasurer's report includes sales of merchandise at April SOI. Paul Rimel stated most were included in previous Treasurer's report. Motion made & seconded to approve Treasurer's report; vote taken; report approved.

Wayne Kushner commented that ICC has new form for sales tax. Discussion whether VPMIA needs to submit form since we are non-profit. Treasurer will look into this & report back to the Board.

### Reports of Ad Hoc Committees

**ICC - Guy Tomberlin** submitted an electronic report. Council appointments have been made and code action committee appointments will be forthcoming in July. The energy code development committees have been restructured and you can see the details on the website. They have extended the application deadline for the newly structured energy committees, so please encourage anyone interested in energy provisions to apply before July 1. Several enhancements have been approved for the code development process to better serve the members. Check the website for the details.

Rick Witt summarized schedule of upcoming event in Phoenix, AZ. Try to attend the annual meeting; elections to be held & training opportunities will be available.

**ICC Region VII - Rick Witt** informed the Board; next meeting will be in Hagerstown, MD, June 23-24. Lodging info & agenda posted under "Meetings & Events" link at [www.iccregionvii.org](http://www.iccregionvii.org). The ICC CADRAC Committee will consider Region VII's recommendation to implement remote voting & eliminate assembly action next cycle. New International Association of Building Officials (IABO) being formed. Organization's structure & mission will be similar to that of VBCOA.

## **Reports of Ad Hoc Committees (cont.)**

**DHCD - Paula Eubank** informed the Board; DHCD has acquired new staff member; Joe McCoy. Mr. McCoy comes from private sector; funding for position comes from energy grants. Classroom 2009 code change training winding down but maybe one more offering this summer. Computer-based code change training up & running but full curriculum not yet online. Administrative, Property Maintenance, & Fire are currently available; individual profile must be created to access training. Mandatory energy training held today with last class scheduled for June 14-15 at John Tyler Community College. DHCD developing energy certification program for code enforcement personnel; will be an optional certification for now. Energy survey by Virginia Department of Mines, Minerals & Energy (DMME) forthcoming. Some jurisdictions participating are counties of Albemarle, Chesterfield, Fairfax & the City of Norfolk; contact Larry Brock for more information. 16 hrs. CEU's for inspectors (last names N-Z) was due at DHCD May 1<sup>st</sup>; if you haven't submitted by now, you're beyond 30 day grace period. DHCD will sponsor only one ICC member per locality & will not maintain a list of non-sponsored members. Free 2009 I-codes available on ICC's website in read only format. Codes should be downloadable but discussion indicates they may not be currently; Paula will contact ICC regarding the issue. Proposed adoption of defective drywall remediation standards July 25, 2011. Virginia will be first state to adopt such regulations. Building official to issue certificate of approval once requirements are met & is authorized to require 3<sup>rd</sup> party report.

### **DPOR - NTR**

Bane Compton & Rick Witt will attempt to contact Mr. Murrow & offer an invitation to attend our meetings.

### **BCACC - NTR**

Curt Campbell stated the committee will meet soon.

**50<sup>th</sup> Anniversary - Dustin McLehane**y notified the Board; John Marshall hotel in Richmond was site of first meeting but facility no longer available; committee looking for a venue nearby, possibly the Jefferson Hotel. Due to increased interest in serving on committee by retired members, Skip Harper asked to step aside as Co-Chair. President Compton appointed Dustin McLehane as sole Chairman of the 50<sup>th</sup> Anniversary Committee.

Discussion of Time & Place Committee's role in planning 50<sup>th</sup> anniversary events. To coordinate with Time & Place Committee, Chairman McLehane appointed Dennis Martinelli to the 50<sup>th</sup> Anniversary Committee.

## **Old Business**

**ICC Chapter Report** - President Compton notified the Board that report was submitted & he confirmed with Julie of ICC that it arrived on time. We are in the running for ICC Chapter of the Year! Working on report has made Bane more aware of efforts made by individuals & localities throughout the state. Special thanks to Lynn Underwood & Sean Farrell of VBCOA for their assistance. Also, thanks to Guy Tomberlin & Bill Dupler for guidance on submittal process. Discussion regarding posting report on website. Skip says it's possible & will get with Bane to work out details. Rick Witt commented that he's proud of VPMIA & VBCOA for their continued support of ICC.

**Lobbyist** - Discussion regarding contribution to help fund lobbyist hired by VBCOA. Line item budget includes \$1,000.00 for this purpose. Treasurer will write check in that amount & give to Ron Bladen. Ron will hand carry check to Guy Tomberlin who will present it to VBCOA at their next meeting.

**Sprinkler System Contribution** - No new information from Joint Summit Workgroup regarding the initiative. VPMIA Board has earmarked a maximum \$500.00 donation provided the other member organizations contribute equal amounts.

**Student Membership** - Bylaw amendment submitted to General Membership for review April 8, 2011. Proposed change will be voted on July 29, 2011 at Graves Mountain Lodge. Webmaster will post proposal on website before meeting.

**Picnics & Raffles** - Curt Campbell asked Board for thoughts regarding suggestion that VPMIA sponsor some picnics and raffles. Board supports concept but details need to be ironed out.

## **New Business**

**Committee Reports** - Skip Harper suggested committee reports be electronically submitted to Secretary. Paul Rimel noted written reports not required when committee chairs or committee members are in attendance. Skip pointed out reports could be submitted as a courtesy. Paul believes a bylaw amendment is necessary to change official policy but would appreciate any written or electronic reports received.

## **Reports of Standing Committees**

**Advertising/Yearbook - Ron Bladen** stated that yearbook made money this year but we still need more involvement selling ads. Yearbook ad form is available for download on website. Extra copies of yearbook available so just ask if you need some. The committee is always open to constructive criticism. Due to a design issue, bylaws were omitted from latest edition but will definitely be included next year.

### **Audit/Finance - NTR**

**Awards - John Seay** asked that we start thinking about next year's award nominees. Form is available for download on website.

### **By-laws/Parliamentarian - NTR**

### **Nominations - NTR**

**Legislative - Ron Clements** has drafted a report. Webmaster will contact Ron to request posting of report on website.

**Certification/Education/Training - Skip Harper** submitted an electronic report. Training for July SOI at Graves will be Siphonic Roof Drain Systems & 3M PMG Fire Rated Penetrations. Classes will count as DHCD continuing education credit. Skip wants to poll membership regarding ideas for future classes. PayPal online registration is up & running on website. DPOR training scheduled for August 8<sup>th</sup> in Frederick County; flyers have been distributed. Planning future classes in Arlington, Chesterfield, and Norfolk areas.

**PMG - Richard Grace** informed the Board; next committee meeting will be here (Louisa Co.) on June 17, 2011. Purpose of meeting is discussion of proposals for 2015 code change cycle. Bring 2012 code books if you have them & arrive prepared as there is a great deal of information to cover. Deadline for PMG changes is January 3, 2012; IBC/IRC January 3, 2013. If VPMIA wants Region VII's support, proposed changes must be submitted for review.

**Membership/Publicity - Skip Harper** stated that membership roster on website reflects all members that are not two years delinquent in dues based on Geary Showman's list dated April 2011.

**Time & Place - Dennis Martinelli** notified the Board; looking in Blacksburg area for next April's SOI but hotel fees are more than we usually pay. Paula Eubank mentioned the VA Tech Inn & Dennis stated he's contacted them but they wouldn't drop rates to an acceptable level. Paula mentioned that DHCD has used the facility & she could check with her contact there.

### **SOI - NTR**

## **Other Business**

**Discount Membership Offer -** District III not aware of limited time discount membership offered in conjunction with January 2011 DPOR training. Discussion regarding another limited time discount membership offer. Motion made & seconded; "For the next three months, any **first time member** (active or associate) may join the organization for \$10.00". Further discussion; After three months; The Board will review & decide whether discount offer should be withdrawn, extended or made a permanent policy. President Compton called for vote on the motion. A vote was taken & the motion was approved.

Being no further business, President Compton adjourned the meeting at 2:10 pm.